

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Tuesday, June 28, 2016

8:00 p.m.

Roslyn High School – Board Room

MINUTES

Meryl W. Ben-Levy, President
Clifford Saffron, Vice President
David Dubner
Adam Haber
Steven Litvack
David Seinfeld
Bruce G. Valauri

ALSO PRESENT

Gerard W. Dempsey, Jr.	Superintendent
Allison Brown	Deputy Superintendent
Joseph C. Dragone	Assistant Superintendent for Business
Michael Goldspiel	Assistant Superintendent for Curriculum & Instruction
Ann Visone	District Clerk

ABSENT

David Seinfeld
Nathan Yang

7:00 p.m. - Executive Session

Pursuant to Public Officers Law, Section 105, it was duly moved, seconded and carried by a vote of 6-0; (Mr. Seinfeld absent) that the Board of Education adjourns to Executive Session at 7:00 p.m.

The Executive Session adjourned at 8:20 p.m. The Board reconvened in Public Session in the High School Board Room at 8:31 p.m.

8:00 p.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the March 2016 (**Attachment T1**) and April 2016 (**Attachment T2**) Treasurer's Report(s)

Ms. Gillespie presented and discussed with the Board of Education the Treasurer's Reports for March 2016 and April 2016.

Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 6-0, (Mr. Seinfeld absent) to accept the Treasurer's Report for March 2016 and April 2016.

Recommendation to accept the April 2016 Claims Audit Report

Mr. Saffron moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Mr. Seinfeld absent) to accept the Claims Auditors Report for April 2016.

Recommendation to accept the Quarterly Claims Audit Report for January, February and March 2016

Ms. Shari Diamond, CIA, Supervisor, IT Consultant, Cerini & Associates, LLP presented an overview of the Audit reports for January – March 2016

Ms. Diamond commented they reviewed 1,254 claims from the General, Trust & Agency, School Lunch, Federal, and Capital Funds. The report showed 1.83% of the claims were flagged for informational purposes. These claims were for confirming purchase orders, a check was held for insufficient backup, purchase orders that were increased after the invoice date and the incorrect budget year. She commented that proactive measures that Roslyn has implemented have improved the audit process.

Mr. Saffron moved, seconded by Mr. Haber, carried by a vote of 6-0, (Mr. Seinfeld absent) to accept the Claims Auditors Report for January - March 2016.

Recommendation to accept the minutes from the following meeting:
June 16, 2016

Mr. Saffron moved, seconded by Dr. Valauri, carried by a vote of 5-0 (Mr. Seinfeld absent, Mr. Litvack abstained), to accept the minutes for June 16, 2016.

Board President's Comments

Ms. Ben- Levy commented on the absence of the student's art work in the board room. She stated "with school no longer in session we miss the students already."

In addition she stated that tonight we will be appointing our new Superintendent. First we have a presentation to say a proper farewell to our "interim" superintendent, Mr. Gerard Dempsey. Ms. Ben-Levy spoke about his service in this past year of transition. She announced the Board of Education and Central Administration will honor him with a brick commemorating his service to the district to be presented at Homecoming. In addition, on behalf of

the Board of Education she presented a plaque to Mr. Dempsey which read:

Gerard W. Dempsey, Jr.
Superintendent 2015-2016

Leader, Advisor, Friend

In appreciation for your loving and steadfast service in our administrative transition.
Never "Interim" we shall remember you with affection as "Emeritus".

Roslyn School District Board of Education

Superintendent's Comments

Mr. Dempsey thanked the Board of Education "for the opportunity to come back to Roslyn at this stage of my career. It was a pleasure to make a contribution and to work with the next generation of school leaders." He stated he is so proud of Ms. Brown and he knows she is ready to take over and to lead this district for many years to come. In addition, he commented that it was a pleasure working with the new staff and veteran staff. He stated "Roslyn is a fabulous place, devoted to its values." This was the reason he came back to work in Roslyn this past year.

Ms. Brown thanked Mr. Dempsey. She expressed her appreciation to the Board of Education for allowing her to work with Mr. Dempsey this past year. She stated, "Mr. Dempsey was the best mentor anyone could ask for and from whom I learned a lot and now have a friend for life."

Mr. Goldspiel remarked that he and Mr. Dempsey started together this year. He commented on how many times they sat in his office after hours reviewing and reflecting on the events of the day. As the first year in his new position he found this time to be very instrumental and he expressed his sincere thanks.

Mr. Dragone commented that, "Mr. Dempsey and I started together 10 years ago." Mr. Dragone stated, "I am so happy that given the fact of where we were 10 years ago, Mr. Dempsey was able to come back and see the progress the board has made to restore the faith and confidence of the community in the district. I would like to thank the board for the foresight to bring Mr. Dempsey back and the opportunity to work with him again."

Members of the board thanked Mr. Dempsey for the past year.

Ms. Ben-Levy requested to take the Personnel section P.1 – P.3 out of order.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**
- P.3** BE IT RESOLVED that the Board of Education hereby appoints Allison Brown as Superintendent of Schools effective July 1, 2016 in accordance with the terms and conditions set forth in the attached Employment Agreement;

BE IT FURTHER RESOLVED that the Board of Education hereby approves the attached Employment Agreement and authorizes the President of the Board of Education on behalf of the Board of Education to execute the necessary documents to effectuate said Salary and Benefits Agreement.

Mr. Saffron moved, seconded by Mr. Dubner and carried by a vote of 6-0, (Mr. Seinfeld absent) to approve Agenda Items numbered P.1- P.3.

Ms. Ben-Levy congratulated Ms. Brown and remarked she has never been more proud, to present a superintendent.

Ms. Brown she is honored and so humbled and she will work every day to prove to the board they made the right decision. She thanked the board and the community.

Mr. Saffron commented to Ms. Brown "that the appointment of Superintendent was your destiny and will be your legacy. I've never felt better about an appointment that we've made." He stated that since Ms. Brown's came to the District rising to the roll of superintendent was meant to be. She has shown her loyalty to the district and is most deserving of this position.

The members of the Board and Administration congratulated Ms. Brown and expressed their support for her.

Ms. Brown welcomed Cynthia Feinman who was appointed this evening to the position of music and vocal teacher at the Middle School and Jacqueline Conna who will be here for a full year as a leave replacement. Both were in attendance this evening.

Mr. Dempsey announced there will be a transition ceremony tomorrow at 9:30 a.m. in the Auditorium to welcome Ms. Brown to the Superintendency.

Student Delegate's Comments

The student delegate was not in attendance this evening.

Discussion Item(s):

1. Noelle Gordon's Memorial Garden (Craig Johanson)

Mr. Johanson, Middle School Principal, requested approval to plant a memorial garden in honor of teacher Noelle Gordon in the front of the school by the flagpole. The cost of the garden will be approximately \$3,154.88, all of which has been raised by fund raisers in the school. The vendor will be Hicks Nursery which gave the longest warranty on the plants. The current memorial garden will be part of the new garden. He is requesting the district maintain the garden in the future.

Ms. Ben-Levy inquired about irrigation for the garden. Mr. Carpenter stated that due to the construction of the parking lots at the Middle School, pipelines will be run for installation of sprinklers.

2. Comprehensive School Safety Plan (Gerard Dempsey)

Mr. Dempsey presented to the Board the district wide school safety plan. New York State requires that the plan be reviewed and updated by July 1st each year. Due to changes mandated by New York State Board of Regents this year's date is September 1st. The Administration has been working on the safety plans with the building principals over the past year. The following changes are being implemented:

- The School safety team will now be called the building level emergency response team.
- The school safety plan will now be call the building level emergency response plan.

New requirements by the New York Board of Regents for the District Wide School Safety Plan are:

- To designate a district Chief Emergency Office. The Administration will be recommending Mr. Kevin Carpenter, Assistant to the Superintendent for Administration and Special Projects for this position on July 7, 2016.
- Twelve (12) fire drills will change to eight (8) fire drills and four (4) lock down drills.
- Building level emergency response plans must include floor plans.
- The only documents to be shared with the public will be the district wide plan. The building level plans will be confidential.
- Nassau BOCES will be supplying a safety officer to the district one day a week for the 2016-2017 school year to help with training, planning and drills.

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized

by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

Mr. Dragone requested from the floor to amend agenda item B.1 (iv)

BUSINESS/FINANCE:

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE
WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

- B.1.** (i) Contractee: Lynbrook Union Free School District
Services: One (1) student from Lynbrook to attend
The Hilltop Academy for the 2016-2017 school year
Fees: \$75,000.00 tuition per student
Total estimated to be \$75,000.00 (Roslyn to receive)
- (ii) Contractor: Professional Orthopedic and Sports Physical Therapy
Services: Physical Therapy services for the period of July 1, 2016 to
June 30, 2017.
Fees: Total estimated to be \$66,327
- (iii) Contractor: Anderson Center for Autism
Services: Instructional services for 1 student for the 2016-17 school
year
Fees: \$40,440.36 - summer program tuition and maintenance
(\$8,276 tuition + \$32,164.36 summer maintenance daily rate
(\$518.78 x 62 days)
\$49,653 - 10-month program tuition
\$6,899 for School Year Dormitory Authority
\$1,150 for Summer Dormitory Authority
Total estimated to be \$98,142.36
- (iv) Contractor: Great Neck ~~Glen Cove~~ School District
Services: District of Location Special Education Services for IEP
service requirements for students residing in Roslyn
attending private school in Great Neck ~~Glen Cove~~ for the
2011/12, 2012/13, 2013/14, and 2014/15 school years
Fees: 2011-2012- \$55,751.54
2012-2013- \$7,129.53
2013-2014- \$3,575.15
2014-2015- \$3,649.23
Total- \$70,105.45 **[As amended]**

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on June 16, 2016 (item B.1 (xxx)):

- (v) Contractor: Nassau Suffolk Services for Autism
 Services: (~~20~~ **30** hours max) Behavior intervention consultant, BIS, parent training and job coaching for the 2016/17 school year
 Fees: Total estimated to be \$3,700 (Summer program) *No change*
 (Agreement is subject to review and approval by district counsel)

Recommendation to **extend** the following contract [(vi) which was first approved by the Board of Education on June 25, 2015 (item B.21, Bid# 15/16-35A), in order to renew:

- (vi) Contractor: Star Communications
 Services: Printing of Commencement Booklets 2016-2017 school year
 Fees: Total estimated to be \$3,375.00

B.2. Recommendation to approve Capital Fund Budget appropriation transfer requests as per **Attachment B.2.**

B.3. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
1621-446-08-9000-310	1621-450-03-9000-310	\$9,000
Maint-Building-HS	Maint Supplies-Dist	
	Subtotal	\$9,000

REASON FOR TRANSFER REQUEST: To purchase floor wax, cleaner and wax remover ~~stripper~~ so that the staff may start working on the school floors as soon as school is out. **[As amended]**

B.4. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2850-448-08-6700-801	5550-430-03-9000-510	\$201.85
Co-Curr Field Trips	Trans Public Service	
	Subtotal	\$201.85

REASON FOR TRANSFER REQUEST: To cover the tolls for different High School trips.

B.5. Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
9060-800-03-9000-303	9075-800-03-9000-303	\$10,650.00
Medical Ins Admin	Union Welfare Trust Benefit	
	Subtotal	\$10,650.00

REASON FOR TRANSFER REQUEST: Transfer appropriated funds between budget codes, for funds needed for the additional members for the 2015-16 school year.

- B.6.** Recommendation to amend general fund appropriation transfer request due to a clerical error:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2010-450-03-9000-301	2110-480-03-9000-301	\$14,292.47
Curric Supplies	New Textbk Series	
	Subtotal	\$14,292.47

- B.7.** Recommendation to approve general fund appropriation transfer requests:

<u>FROM BUDGET CODE</u>	<u>TO BUDGET CODE</u>	<u>AMOUNT</u>
2010-450-03-9000-301	2330-450-03-5900-301	\$2,000
Curric Supplies	Materials & Supplies Summer	
	Subtotal	\$2,000

REASON FOR TRANSFER REQUEST: Due to increase in student attendance.

- B.8.** Extraclassroom Activity Treasurer Reports (**Attachment B.8.**)

High School, March & April 2016

Middle School, March & April 2016

- B.9.** Recommendation to approve a payment in the amount of \$350.83 to Ingerman Smith, L.L.P. for legal services rendered to the district in regards to the LIPA Reform Act for the period ending 5/31/2016.
- B.10.** Recommendation to approve a payment in the amount of \$27,163.30 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 5/31/2016.
- B.11.** Recommendation to approve the North Shore Cooperative Transportation Contract Extensions for 2016-2017. (**Attachment B.11**)
- B.12.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$61.23	DW Reimbursables	2110-201-03-1502	H15-00015	2016-002 T&M
\$61.24	EH Reimbursables	2110-201-04-1504	H15-00015	2016-002EH
\$61.24	Hts Reimbursables	2110-201-06-1506	H15-00015	2016-002HTS

\$61.24	HH Reimbursables	2110-201-07-1507	H15-00015	2016-002HH
\$61.24	HS Reimbursables	2110-201-08-1508	H15-00015	2016-002HS
\$61.23	MS Reimbursables	2110-201-09-1509	H15-00015	2016-002MS

B.13. REFUSE REMOVAL, STREET SWEEPING AND DRAINAGE SYSTEM MAINTENANCE BID # 16/17-50

Bid Mailed – June 10, 2016

Bid advertised – June 10, 2016

Bid opened – June 22, 2016

Number of Invitations to bid mailed - 5

Number of bids received - 3

Recommendation that, award based on low cost satisfactorily meeting specifications be made to Jamaica Ash 172 School Street Westbury, NY 11590. For an approximate total of \$57,009.50

Estimated total cost is within the 2016-2017 budget. **(Attachment B.13)**

B.14. Bid for Capital Improvements (2014 Bond Projects)

SED# 28-04-03-03-0-009-025 – Harbor Hill E.S. (KG&D Project #2014-1040)

28-04-03-03-0-002-041 – Roslyn High School (KG&D Project #2014-1036)

28-04-03-03-5-004-006 – Demolition of Old Bus Facility at HS (KG&D Project #2014-1036)

Bid advertised: **April 26, 2016**

Bid Opened: **June 6, 2016 @ 2pm** by District Clerk

Number of invitations to bid distributed: **32**

Number of bids received: **19**

General Construction (GC) **4**

Electrical Contract (EC) **5**

Plumbing Contract (PC) **5**

HVAC Contract (MC) **5**

Recommendation that awards based on low cost satisfactorily meeting specifications be made to the following companies:

General Construction Contract (GC-1 Roslyn HS and HH combined) – STALCO Construction, Inc. for the base bid of \$17,963,000 (reduced through negotiation by \$350,000 to \$17,613,000) along with the following Add Alternate:

Add Alternate GC – RH #6 (Basement Abatement) **\$161,000**

Total Recommended Award: **\$17,774,000**

Electrical Construction Contract (EC-1 Roslyn HS) – Palace Electrical Contractors, Inc., 3558 Park Avenue, Wantagh, NY 11793 for the base bid of \$1,283,000.

Total Recommended Award: **\$1,283,000**

Electrical Construction Contract (EC-2 Harbor Hill) – Relle Electric Corp., 26 Sawgrass Drive, Bellport, NY 11713 for the base bid of \$827,759.

Total Recommended Award: **\$827,759**

Plumbing Contract (PC-1 Roslyn HS) – Macarone Plumbing, Inc, 10 Seacliff Avenue, Glen Cove, NY 11542 for the base bid of \$140,615.

Total Recommended Award: **\$140,615**

Plumbing Contract (PC-2 Harbor Hill) – Ambrosio & Co, Inc., 2221 Fifth Avenue, Suite 6, Ronkonkoma, NY 11779 for the base bid of \$123,150.

Total Recommended Award: **\$123,150**

HVAC Contract (MC-1 Roslyn HS) – Hi-Tech Air Conditioning Service, Inc., 60 Otis Street, West Babylon, NY 11704 for the base bid of \$3,144,010.

Total Recommended Award: **\$3,144,010**

HVAC Contract (MC-2 Harbor Hill) – JNS Heating Service, Inc., 100 Remington Blvd, Ronkonkoma, NY 11779 for the base bid of \$1,798,000.

Total Recommended Award: **\$1,798,000**

Total cost of these seven contracts (\$25,090,534) is within the 2014 Bond Capital Budget after adding the soft costs and fees estimated by our architect.
(Attachment B.14.)

B.15. Recommendation that, pursuant to receipt of a donation in the amount of \$965.00 from the High School National Honor Society, the Board of Education hereby accepts the money for deposit to the FINA Fund (TE 0301).

B.16. Recommendation pursuant to Section 6-j of General Municipal Law, Workers Compensation Reserve Fund, as follows:

1. The Board of Education (the “Board”) of Roslyn UFSD (the “District”) hereby affirms the previous establishment and continuation of a Reserve Fund known as the Workers Compensation Reserve Fund.

2. The source of funds for this Reserve Fund shall be:

a) budgetary appropriations;

b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and

c) such other funds as may be legally appropriated.

3. Monies in the Reserve Fund may be appropriated only for the payment of compensation and benefits and other authorized expenses since the district elects to self-insure.

4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-j of General Municipal Law.

5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other

applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.

6. The Chief Financial Officer shall account for this Reserve Fund as follows:

- a) the source, date, and amount of each sum paid into the fund;
- b) the purpose, date, and amount of each payment from this fund; and
- c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.

7. The amount to be reserved as of June 30, 2016 shall be no more than the amount in the reserve as of June 30, 2015 less \$250,000 appropriated during 2015-16 plus accrued interest. [It is anticipated that an additional \$100,000 shall be appropriated from this reserve during 2016-17.]

Recommendation pursuant to Section 6-r of General Municipal Law, Retirement Contribution Reserve Fund, as follows:

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby affirms the previous establishment and continuation of a Reserve Fund known as the Retirement Contribution Reserve Fund.

2. The source of funds for this Reserve Fund shall be:

- a) budgetary appropriations;
- b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
- c) such other funds as may be legally appropriated.

3. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the costs of payments made by the School District to the New York State and Local Employees' Retirement System pursuant to Section 17 or 317 of the Retirement and Social Security Law.

4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-r of General Municipal Law.

5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.

6. The Chief Financial Officer shall account for this Reserve Fund as follows:

- a) the source, date, and amount of each sum paid into the fund;
- b) the purpose, date, and amount of each payment from this fund; and
- c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.

7. The amount to be reserved as of June 30, 2016 shall be no more than the amount in the reserve as of June 30, 2015 plus accrued interest.

Recommendation pursuant to Section 6-p of General Municipal Law, Employee Benefit Accrued Liability Reserve Fund, as follows:

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby affirms the previous establishment and continuation of a Reserve fund known as the Employee Benefit Accrued Liability Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
 - a) budgetary appropriations;
 - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c) such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of:
 - a) The cash payment of the monetary value of accumulated or accrued but unused sick leave, personal leave, vacation leave, and other forms of payment for accrued and unliquidated leave time and benefits upon termination of employment and separation from service, whether by retirement or otherwise, as authorized or required by policy, collective bargaining agreement, or Section 6 of Civil Service Law;
 - b) The reasonable costs of the administration of the Reserve Fund including expert or professional services rendered.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-p of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a) the source, date, and amount of each sum paid into the fund;
 - b) the purpose, date, and amount of each payment from this fund; and
 - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2016 shall be no more than the amount in the reserve as of June 30, 2015 plus accrued interest.

Recommendation pursuant to Section 6-m of General Municipal Law, Unemployment Insurance Payment Reserve Fund, as follows:

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby establishes a Reserve Fund known as the Unemployment Insurance Payment Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
 - a) budgetary appropriations;
 - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and

- c) such other funds as may be legally appropriated.
- 3. Monies in the Reserve Fund may be appropriated only for the payment of the cost including interest of reimbursing the State Unemployment Insurance Fund for payments made by the State Fund on behalf of the District to claimants.
- 4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.
- 5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
- 6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a) the source, date, and amount of each sum paid into the fund;
 - b) the purpose, date, and amount of each payment from this fund; and
 - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
- 7. The amount to be reserved as of June 30, 2016 shall be no more than the amount in the reserve as of June 30, 2015 plus accrued interest.

Recommendation pursuant to Section 6-d of General Municipal Law, Repair Reserve Fund, as follows:

- 1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby continues a Reserve Fund known as the Repair Reserve Fund pursuant to the authorization of the voters in May 2009.
- 2. The source of funds for this Reserve Fund shall be:
 - a) budgetary appropriations;
 - b) amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c) such other funds as may be legally appropriated.
- 3. Monies in the Reserve Fund may be appropriated only for the payment of the cost of repairs to capital improvements or equipment that does not recur annually or at shorter intervals.
- 4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.
- 5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
- 6. The Chief Financial Officer shall account for this Reserve Fund as follows:

- a) the source, date, and amount of each sum paid into the fund;
 - b) the purpose, date, and amount of each payment from this fund; and
 - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be added to the reserve as of June 30, 2016 shall be no more than \$200,000 in accordance with the authorization of the voters on May 17, 2016 bringing the total amount in the reserve to no more than \$1,000,000 plus accrued interest.

**Recommendation pursuant to §1709 8-c of Education Law,
Liability Reserve Fund, as follows:**

1. The Board of Education (the "Board") of Roslyn UFSD (the "District") hereby continues a Reserve Fund known as the Liability Reserve Fund established pursuant to Board Resolution dated February 26, 2015.
2. The source of funds for this Reserve Fund shall be from budgetary appropriations.
3. Monies in the Reserve Fund may be appropriated only for the payment of any liability related to current litigation concerning Department of Civil Service Employee Benefits Division Policy Memorandum 122r3.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section §1709 8-c of Education Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a) the source, date, and amount of each sum paid into the fund;
 - b) the purpose, date, and amount of each payment from this fund; and
 - c) within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2016 shall be increased by \$236,261 to be added to the current amount of \$495,053 for a total of \$731,314.

Transfer to Capital Reserve Fund (2015)

Recommendation that the Board of Education hereby authorizes a transfer from the 2015-16 General Fund to the 2015 Capital Reserve Fund an amount not to exceed \$2,000,000 based upon the recommendation of the superintendent of schools after determination of the fund balance available on June 30, 2016 pursuant to the voter authorization of May 19, 2015.

Transfer to Capital Fund

Recommendation that the Board of Education hereby authorizes a transfer from the 2015-16 General Fund to the Capital Fund an amount not to exceed \$3,000,000 based upon the recommendation of the superintendent of schools after determination of the fund balance available on June 30, 2016 pursuant to the voter authorization of the bond resolution May 20, 2014. [The purpose of this transfer is to reduce the amount of money that needs to be borrowed for the Capital Projects authorized by the voters as part of the Bond Resolution adopted which said "that additional District funds may be available to pay a portion of said cost, and any such funds are hereby authorized to be expended therefor and shall offset and reduce the amount of taxes authorized to be levied and the amount of bonds authorized to be issued." To date, we have transferred a total of \$9,852,000 for this purpose.

Mr. Litvack moved, seconded by Mr. Saffron carried by a vote of 6-0, (Mr. Seinfeld absent) to approve Agenda Items numbered B.1 (iv)(as amended), B.2, B.3 (as amended) B.4–B.16.

CURRICULUM AND INSTRUCTION

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on April 4, 2016, April 7, 2016, April 8, 2016, April 13, 2016, April 14, 2016, April 18, 2016, May 5, 2016, May 6, 2016, May 9, 2016, May 11, 2016, May 13, 2016, May 19, 2016, May 25, 2016, June 8, 2016, June 17, 2016, and June 20, 2016.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 30, 2016, April 4, 2016, April 5, 2016, April 7, 2016, April 8, 2016, April 11, 2016, April 13, 2016, April 14, 2016, April 18, 2016 April 19, 2016, April 20, 2016, April 21, 2016, May 3, 2016, May 4, 2016, May 5, 2016, May 6, 2016, May 9, 2016, May 11, 2016, May 12, 2016, May 13, 2016, May 16, 2016, May 17, 2016, May 26, 2016, June 7, 2016, June 8, 2016.

C&I.3 Recommendation to approve Daniel Oggeri to attend the Project Lead the Way Engineering Program training at Rochester Institute of Technology in Rochester, New York from July 24 through August 6, 2016 at an estimated cost to the district of \$4,030.60.

C&I.4 Recommendation to approve Douglas Sherry to attend the Project Lead the Way Automation & Robotics training at Rochester Institute of Technology in Rochester, New York from July 17 through 23, 2016 at an estimated cost to the district of \$2,162.13.

C&I.5 Recommendation to approve Sara Lehn to attend the Teaching Shakespeare Institute Alumni Symposium in Washington, DC from July 7 through 9, 2016 at an estimated cost to the district of \$713.60.

Mr. Saffron moved, seconded by Dr. Valauri carried by a vote of 6-0, (Mr. Seinfeld absent), to approve Agenda Items numbered C&I.1 – C&I.5.

Mr. Dragone called from the floor to add agenda item BOE.8

BOARD OF EDUCATION

BOE.1 Recommendation to conduct the *third reading* of Board of Education Policies 6020 *Fund Balance and Reserve Funds* and 6240 *Investments*. (**Attachment BOE.1**)

BOE.2 **BE IT RESOLVED** that the Board of Education of the Roslyn Public Schools hereby ***abolishes the following policies:***

- Policy 6241 (Use of Surplus Funds)
- Policy 6240 (Investment Policy)

and hereby ***adopts the following policies in their place:***

- Policy 6020 (Fund Balance and Reserve Funds)
- Policy 6240 (Investments)

BOE.3 **BE IT RESOLVED**, that the annual organizational meeting of the District for the 2016-2017 school year will be held on July 7, 2016 in accordance with the requirements set forth at Section 1707(2) of the Education Law.

BOE.4. Whereas, the Board of Education has sought community volunteers to serve as members of the Citizens Audit Advisory Committee, and

Whereas, J Walter Reed has indicated that for personal reasons he will resign from the Citizens Audit Advisory Committee,

Now therefore be it resolved that the following community members who have expressed an interest in continuing to serve on the CAAC are hereby appointed for a term of July 1, 2016 through June 30, 2019.

- Ron Smith,
- Abel Picardi,
- George Horowitz
- Mark McTigue

BOE.5 **BE IT RESOLVED**, that the Board of Education hereby authorizes the settlement of the matter captioned: *Baldwin Union Free School District, Bellmore-Merrick Central High School District, Freeport Union Free School District, Hewlett-Woodmere Union Free School District, Jericho Union Free School District, Merrick Union Free School District, Mineola Union Free School District, North Merrick Union Free School District, North Shore Central School*

District, Plainedge Union Free School District, Rockville Centre Union Free School District, Roslyn Union Free School District, Seaford Union Free School District, Syosset Central School District, Uniondale Union Free School District, Henry L. Grishman, and William H. Johnson, as Residents and Taxpayers of the County of Nassau, v. County of Nassau, Nassau County Legislature, Edward Mangano, in his Official Capacity as County Executive, James E. Davis, in his Official Capacity as Acting Assessor, Assessment Department of the County of Nassau, George Maragos, in his Official Capacity as Nassau County Comptroller, Beaumont Jefferson, in his Official Capacity as Nassau County Treasurer, Long Island Power Authority, Long Island Lighting Company, and Public Service Enterprise Group Long Island, venued in the Supreme Court of Nassau County bearing Index Number 699-2016, in accordance with the terms of the Settlement Agreement and Release attached hereto;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said Settlement Agreement and Release and any other documents necessary to effectuate the terms of said Settlement Agreement and Release on behalf of the Board of Education.

BOE.6 WHEREAS, the 2010-2016 labor agreement between the Board of Education of the Roslyn Union Free School District (hereinafter "District") and the Roslyn Paraprofessional Association (hereinafter "Association") expires on June 30, 2016;

WHEREAS, representatives of the respective parties have engaged in negotiations for a successor agreement to said expiring labor agreement; and

WHEREAS, the representatives of the District and the Association memorialized their agreement in a Memorandum of Agreement dated May 31, 2016 in the form attached hereto;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District herewith ratifies the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Agreement; and,

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President and the Superintendent of Schools to incorporate said Memorandum of Agreement into a more formal written agreement and further authorizes the Board President and the Superintendent of Schools to execute said formal written agreement.

BOE.7 BE IT RESOLVED, that the Board of Education hereby approves the Disclosure and Consent Agreement in the form attached hereto; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said Disclosure and Consent Agreement and

any other documents necessary to effectuate said Agreement on behalf of the Board of Education.

Addendum

BOE.8 BE IT RESOLVED that the Board of Education hereby accepts and approves the Letter Agreement with LIF Industries, Inc. in the form attached hereto;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said Letter Agreement.

Mr. Saffron moved, seconded by Mr. Haber, carried by a vote of 6-0, (Mr. Seinfeld absent) to approve Agenda Item BOE.1- BOE.7, Addendum BOE.8.

Mr. Dragone commented on agenda item BOE.8. LIF Industries will be offering internships to our students as well as reviewing our security plans when it comes to security doors and locks.

Ms. Ben-Levy thanked counsel for working with LIF Industries on our letter of agreement.

Mr. Dragone and Ms. Ben-Levy commented on agenda item BOE 6, by acknowledging the ratification of the agreement with paraprofessional association. They acknowledged Ms. Milta Matamoras and Mr. Don Ingegno for the matter in which the contract negotiations went forward.

In addition, Ms. Brown thanked Ms. Matamoras and Mr. Ingegno and the teacher assistants for all that they do for the district.

Public Comments #2

Eleanor Russell, RTA President, commented on the importance of advanced communication to all, as we move forward with construction.

Adjournment

There being no further business to come before the Board of Education Mr. Saffron moved, seconded by Mr. Dubner, and carried by a vote of 6-0, (Mr. Seinfeld absent) to adjourn at 9:50 p.m.

Respectfully submitted,

Ann Visone

**Ann Visone
District Clerk Pro Tem**